

## ROSEMARKET COMMUNITY COUNCIL

Minutes of the meeting held at the Village Hall, Rosemarket on  
Monday 3<sup>rd</sup> February 2020

**Present:** Cllrs David Hancock, Caroline Haley, Rhys Jones; Peter Horton (Clerk);

**Apologies :** C'llrs Barbara Summons, Jill Gibson, Steve Davies.

In the absence of the Chairman and vice-Chairman, the meeting was chaired by C'lr David Hancock.

### **Approval of the January 2020 monthly meeting**

The minutes were approved as written, and signed by the Chairman (proposer C'lr Caroline Haley, seconder C'lr David Hancock).

### **Matters arising**

**Railway Bridge.** The Clerk had been informed in a message from P.C.C. on 13<sup>th</sup> January that they were planning work imminently to clear growth from the top of the bridge. Members were unsure whether or not any work had actually been undertaken.

**Dog mess spraying.** C'lr Caroline Haley had been using the spray on uncollected dog mess, and there was some evidence of some sprayed mess having subsequently been removed. C'lr David Hancock referred to the comments made in the letter from Lisa Townley. Members were in agreement that many of the suggestions made in her letter were being addressed via the community circular / questionnaire currently being prepared. In respect of the suggestion to fence off the Lower Beacon as an area to let dogs run free, Members were not supportive.

**Pricing for works rear of the bus shelter.** C'lr David Hancock had priced up the work necessary to the rear of the Middle Street Bus Shelter. This included laying weed-suppressant membrane, gravel, and possibly some grass-seeding of the area. The Clerk advised that, based on previous conversations with P.C.C., they were very unlikely to have any interest in the work being undertaken at this location. It was agreed for C'lr David Hancock to obtain the necessary supplies and organise the work, at a maximum approved cost of £100 (proposer C'lr Caroline Haley, seconder C'lr Rhys Jones).

### **Planning**

**19/0854/PA - Rear and side extension, Elm House, 21, West Street, Rosemarket, Milford Haven, SA73 1JH** – no comments.

**19/0910/PA - Single storey rear extension and two storey side extension, 4, Front Street, ROSEMARKET, Milford Haven, SA73 1JT** – Members had been concerned at any possible detrimental effect on access to and signage for the dovecote. It had been confirmed that there is no public right of access to the Dovecote. However, P.C.C. had confirmed that they now intended to consult CADW over the application before making a determination.

### **Accounts**

#### **Payments**

There were no payments for approval this month.

#### **Bank account signatories**

Matter to be tabled for review in March.

## **Correspondence**

- 1) P.C.C. Response to request for removal of growth from old railway bridge – dealt with in ‘Matters Arising’ above.
- 2) Lisa Townley – comments on dog-fouling measures – dealt with in ‘Matters Arising’ above.
- 3) P.C.C. – Notification of L.D.P. consultation – noted, as there were no advertised candidate sites in the Rosemarket Community area.
- 4) O.V.W. – Copy of consultation response sent by them to W.G. in respect of future community council changes – noted. The Clerk had been informed by O.V.W. that this consultation response had been in response to a ‘limited’ consultation exercise. It was anticipated that any draft statutory guidance prepared following this would be put out to a full consultation with all town and community councils.
- 5) O.V.W. – Notification of forthcoming Pembs. Area Committee meeting, 11<sup>th</sup> Feb – C’lrr David Hancock planned to attend. Clerk to inform O.V.W. of his anticipated attendance.
- 6) B.C.C. – Enquiry regarding possible collaboration in V.E. Day commemorative events – Members were uncertain how much support there would be for any initiative. Clerk to invite someone in B.C.C. to liaise with C’lrr Caroline Haley if they wished to do so. This could provide the opportunity to co-ordinate individual efforts, though maybe not actually organise a joint event. Members were generally in agreement to put up some kind of display around the dates of V.E. Day to commemorate the event. Matter to be tabled as an agenda item for March to make final decisions on exactly what to do. In the meantime, C’lrr Caroline Haley undertook to mention the subject in the community questionnaire, and invite suggestions on how the event could be marked.
- 7) O.V.W. – reminder of key financial deadlines for year – noted.
- 8) P.C.C. – Notification of safety issue with swings – It was noted that P.C.C. had reported following a routine inspection that the swings needed to be removed due to rotting timber on the framework. Members were uncertain whether or not they had yet been removed. C’lrr David Hancock undertook to check, and let the Clerk know. If the swings had not yet been removed, Clerk to notify P.C.C. and ask for this to be done without delay. C’lrr David Hancock to place signs on The Beacon to notify residents of the reason for the removal of the swings.

## **Any necessary discussion of Village maintenance**

**Community Works grant scheme.** C’lrr Caroline Haley had been around the village to look at possible candidates for a Community Works grant application. She had identified several potential schemes that could possibly qualify, including a possible upgrade of the public footpath from Front Street to The Beacon. A document listing the areas identified for possible action had been prepared by C’lrr Haley. It was agreed that this should be circulated to all Members, and tabled for discussion in the March meeting. In the meantime, C’lrr Haley undertook to speak with officers in P.C.C. to get further information about the grant application process, and scope of eligible schemes. The Clerk undertook to speak to the Public Rights of Way Officer to get his opinion on a possible request to Highways for consideration of a scheme to improve the footpath from Front Street to The Beacon.

**Grass-cutting.** To be discussed in the March meeting.

## **Any necessary discussion of Village Amenity land**

There were no ongoing issues needing discussion.

### **Discussion of possible purchase of outdoor gym equipment for Village**

C'Ilr Caroline Haley had looked into possible sources of grant funding, and been able to identify a few possible sources. She had arranged to include a question regarding this on the community survey, as a means of gauging the level of support in the Community for any such provision. It was recognised by Members that any scheme undertaken would almost certainly need a substantial financial contribution from Community Council funds. This being the case, it was important to carefully assess the level of local support before committing to any scheme. Matter to be placed on the agenda for further discussion in March, to discuss how to proceed from there on. C'Ilr David Hancock noted that there was an outdoor gym installation in Lower Pembroke. Clerk to contact Pembroke Town Council to ask about their experience in organising the installation of this, levels of public usage / support, etc.

### **Discussion of arrangements for Community Survey**

C'Ilr Caroline Haley had prepared a draft circular / survey document for consideration by Members. The contents of this were discussed by Members. It was agreed that C'Ilr Caroline Haley would make final adjustments to the draft, and circulate these for any final comments prior to distribution around the Village. C'Ilr Haley offered to arrange the hand-delivery of these, to save on postage costs. To aid with this, Clerk to send C'Ilr Haley an up to date address list for the Community.

### **Formal approval of updated contract of employment / job description for Clerk**

Deferred for further discussion in March.

### **Discussion of possible plans to acquire land opposite Village Hall for the Community**

It was agreed for the Clerk to proceed with the application to have the area registered as a Village Green (proposer C'Ilr David Hancock, seconder C'Ilr Caroline Haley). It was mentioned by the Clerk that at some point, to support the application, individual evidence statements might need to be obtained from people in the Village to demonstrate the historical way in which the land had been used. Clerk to contact Members regarding this if and when it should become necessary.

### **Any other business**

There was no other business for discussion this month.

### **Public Forum**

There were no members of the public present at the meeting.

The meeting concluded at 8-30pm.

### **Date of next meeting**

Monday March 2nd 2020, 7pm