

ROSEMARKET COMMUNITY COUNCIL

Minutes of the meeting held online on
Monday 4th October 2021

Present: Cllrs Jill Gibson (vice-Chairman), Caroline Haley, Tamsin Moore; Peter Horton (Clerk);

Apologies : C’llrs Steve Davies, David Hancock, John O’Boyle .

NOTE – The minutes to record that this meeting was held online via the Zoom video-conferencing platform.

The meeting was chaired by the vice-Chairman, C’llr Jill Gibson.
The Chairman welcomed C’llr Tamsin Moore to her first meeting.

Declarations of known interests

None.

Approval of the minutes of the July 2021 monthly meeting

The minutes were approved as an accurate record, and held by the Clerk for signature by the Chairman following the meeting (proposer C’llr Caroline Haley, seconder C’llr Jill Gibson).

Public Forum

No members of the public were present.

Matters arising

Speeding matters / Highways. Regarding the speed survey, Members noted that the rubber strips had been removed, indicating that the survey had been completed. The Clerk had heard nothing regarding the survey findings. Clerk to chase up results prior to the November meeting.

Community Works Grant. The completed application had gone in, but nothing heard about whether or not it had been successful. Clerk to chase up with P.C.C.

Paint for recycling fence. The paint had been collected and delivered to C’llr Caroline Haley.

No smoking signage, playground. C’llr Caroline Haley mentioned that the signage had now been put up by C’llr John O’Boyle.

Registration of footpath. The Clerk confirmed that the registration application for the footpath up to the cycle path had been submitted. It was not anticipated that anything would be heard about the application for a considerable period of time.

Planning matters

Planning applications

21/0334/PA - Single storey extension to lounge; two storey extension to provide accessible bedroom and shower room plus accommodation for carer; Site Address: Winds Whistle, Bastleford Road, The Beacon, Rosemarket, SA71 1JX – Members noted that the application had subsequently been determined by P.C.C.

Planning consents

21/0123/PA - Single storey rear extension to dwelling; Site Address: 12, The Glades, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JQ

Planning refusals

21/0334/PA - Single storey extension to lounge; two storey extension to provide accessible bedroom and shower room plus accommodation for carer; Site Address: Winds Whistle, Bastleford Road, The Beacon, Rosemarket, SA71 1JX

Correspondence

- 1) P.C.C. – Information on safety cuts of grass around community area – noted.
- 2) P.C.C. – Notification that all funding for Rosemarket for Enhancing Pembrokeshire grants has been allocated for the current year – noted.
- 3) P.C.C. – Advice on schemes for assisting with tree-planting – dealt with in agenda item below.
- 4) P.C.C. – Invitation to submit nominations for Additional Community Governor for Cleddau Reach School – noted.
- 5) O.V.W. – Information on Operation London Bridge – noted, with Clerk retaining information for future reference.
- 6) P.C.C. – Notification of receipt of Community Works grant application – noted.
- 7) Local resident – Message expressing willingness to volunteer for tree-planting – noted.
- 8) Independent Remuneration Panel for Wales – Consultation on remuneration framework for future years – noted.
- 9) O.V.W. – Circular about Queen’s Platinum Jubilee celebrations – noted. Deferred for possible discussion in New Year.
- 10) W.G. – Guidance on multi-locational meetings – dealt with in agenda item below.
- 11) Local resident – Message about damaged boundary wall, allegedly caused by tree on The Beacon – The Clerk had contacted the Landscape Officer to request a site visit to assess and advise. Clerk to chase this up, and to write to the owner of the wall to give assurance that the matter was under investigation and advice being sought.
- 12) W.G. – Consultation on second home / holiday letting accommodation tax – noted.
- 13) P.C.C. – Active Travel consultation – noted.
- 14) Nathan Jones – Quotation for maintenance work to bus shelters, benches and noticeboard – Members were minded to split the work, due to the weather over the winter making it difficult to carry out some elements. Clerk to ask Nathan Jones to submit two quotations, one for repairs to both bus shelters, to be done as soon as possible, and the remaining work on a separate quotation to be completed afterwards. Members approved the quotations if the two separate quotations were no more than the single composite one (proposer C’lrr Caroline Haley, seconder C’lrr Tamsin Moore). Also, Nathan Jones to be asked to supply a separate quotation for painting of the fence by the recycling area. C’lrr Jill Gibson was willing to meet him on site by arrangement to look at the job, with a decision on whether to include the site preparation in the contract, or carry it out in advance, to be made at a later date.
- 15) Calon Heart – Information re. defibrillator maintenance – Matter to be placed on agenda for discussion in November meeting.

Accounts

Payments

Clerk (salary and fixed expenses, July – September 2021) : As per contract

H.M.R.C. (P.A.Y.E. tax for Clerk’s salary) : As per contract

The above payments were approved by Members (proposer C’lrr Jill Gibson, seconder C’lrr Caroline Haley).

Quarterly budget statement

Members considered the quarterly budget report provided by the Clerk. There were no comments.

Charitable donations.

It was noted that £200 of the £500 precepted sum for charitable donations remained to be allocated. Matter to be deferred for further discussion in ‘Accounts’ next month.

Discussion of Community tree-planting scheme / discussion of memorial to Barbara Summons' contribution to Community affairs

Jill Gibson expressed the view that it would be beneficial to include members of the community in the proposed tree planting scheme.

C'Ilr Tamsin Moore suggested the idea of having a memorial tree scheme. Under such a scheme, local residents could be invited to contribute towards the cost of a tree, thus sponsoring it for a personal dedication. She suggested that this wouldn't necessarily need to be for someone who had passed away. It could be for some significant event, such as a birth, wedding, etc. Any such scheme could involve people making a small contribution towards the tree cost, and the cost of a plaque on top. Members were favourably disposed towards the idea. In connection with this, it was agreed that input would be needed from the Members who were unavoidably absent from the meeting. It was agreed that, in order to move the matter forward, the matter should be kept on the agenda for next meeting, and that members should endeavour to meet on site before then to agree a plan using planting advice already received. The clerk to email members accordingly. Matter to be kept on the agenda for next meeting.

In connection with arrangements to provide a memorial for Barbara Summons, Members discussed this in conjunction with the matter of tree-planting in general, as it was felt that any bench provided would be an integral part of the tree-planting proposals. The Clerk had spoken to officers from P.C.C. regarding a contract to provide a memorial bench. They had said this was not the kind of work they would normally do. While they did not rule out providing something, they suggested it might be better for the Community Council to seek an outside contractor. They also said that they would need to see a drawing of exactly what was proposed before being able to offer any further opinion on the matter.

The Clerk offered to do drawings for a memorial bench installation on the understanding that this was not part of his normal job requirements, and would need to be remunerated separately, based on time taken. This was accepted by Members (proposer C'Ilr Jill Gibson, seconder C'Ilr Caroline Haley).

Clerk to circulate a message to all Members to inform them of the suggestions made, and invite consideration to a meeting / site meeting to discuss the possibilities, this to take place sometime within the next few weeks.

Discussion of renewal / repair of playground equipment

One quotation had been received for a replacement climbing frame. However, the Enhancing Pembrokeshire grant had not been successful, as the funds had been allocated elsewhere. Members deferred a decision on replacing the existing climbing frame / re-submitting the Enhancing Pembrokeshire grant application until the Spring, as the existing climbing frame was understood to be in a reasonable condition. In the meantime, Clerk to seek two further quotations for a new climbing frame, to enable a decision to be made on its replacement when the time came.

Discussion of arrangements for grass-cutting of Lower Beacon

Concerns were expressed about the spread of Blackthorn around the field edges, and also over the height of growth in the middle of the Lower Beacon area. Clerk to ask P.C.C. to arrange to cut this area as soon as possible. If they were unavailable / unable to carry this out, then Clerk to contact either Nick Young or One Stop Property Developments to ask them to carry out the work (proposer C'Ilr Jill Gibson, seconder C'Ilr Caroline Haley).

Discussion of arrangements for future meetings, in the light of recent updated Welsh Government guidance on requirement for multi-location meetings

Members agreed that continuing to hold regular meetings online was the only viable option at present, due to the non-availability of internet provision in the Village Hall. Given that the hall was due to be replaced, it was not thought likely that the Hall Committee had any intention of putting broadband into the old hall. However, matter to be kept under review.

Any Other Business

Remembrance Day wreath. Members noted that there had historically been two wreaths provided by the Community Council - one for the service at the Church, and the other for the service at the Village Hall. This year there would be the usual service in the Church followed by a short service of Remembrance in the Church grounds. Members agreed that only one wreath was needed / appropriate to be sent from R.C.C. C'lr Caroline Haley undertook to convey this to the vicar. C'lr Jill Gibson undertook to attend the service on behalf of the Community Council on Remembrance Day. Clerk to check the wreath order with R.B.L., with C'lr Caroline Haley to collect this when available.

Date of next meeting

Monday 1st November 2021, online, via the Zoom video-conferencing platform.

The meeting concluded at 8-55pm.