

ROSEMARKET COMMUNITY COUNCIL

**Minutes of the meeting held online on
Monday 7th March 2022**

Present: Cllrs Caroline Haley, John O'Boyle, David Hancock (Chairman), Jill Gibson; Peter Horton (Clerk);

Apologies : C'llr Tamsin Turner.

NOTE – The meeting was held online via the Zoom video-conferencing platform, and chaired by C'llr David Hancock.

Declarations of known interests

None.

Approval of the minutes of the February 2022 monthly meeting

The minutes were approved as an accurate record, and held by the Clerk for signature by the Chairman following the meeting (proposer C'llr Caroline Haley, seconder C'llr John O'Boyle).

Public Forum

No members of the public were present.

Matters arising

There were no matters arising this month.

Planning matters

Applications

21/0996/PA – Renovation and extension to cottage; Site Address: 41, Front Street, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JT – No comments.

21/1069/PA - Erection of a single storey, timber-framed Garden Office and Storage; Site Address: The Bungalow, 13, Middle Street, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JP – No comments.

[NOTE – As there was no discussion on the application, it was not necessary for C'llr David Hancock to declare an interest and leave the room]

Correspondence

- 1) Rob Summons – Wording suggestion for plaque to remember Barbara Summons – dealt with in agenda item below.
- 2) U.R.C. Property Trust – Reply to message concerning Chapel graveyard – noted.
- 3) Audit Wales – Notification of completion of 2020/21 accounts – dealt with in 'Accounts' below.
- 4) Treeworks – Quotation for tree inspections on The Beacon – dealt with in agenda item below.
- 5) Rosemarket Village Hall Committee – Update on progress with new Hall project – dealt with in agenda item below.
- 6) Zurich – Request for further information in connection with claim for wall damage – the Clerk confirmed that he had responded to the message providing the information requested.

Accounts

Payments

Grandiflora (tree-planting)	:	£1000-00
Clerk (salary and fixed expenses for January – March 2022)	:	As per contract
H.M.R.C. (P.A.Y.E. tax)	:	As per contract
One Voice Wales (2022 subscription)	:	£ 87-00

The above payments were approved by Members (proposer C’Ilr David Hancock, seconder C’Ilr Jill Gibson).

Audit of 2020/21 accounts.

Members were informed that the audit had been completed, with an unqualified approval having been given by the auditors. The Clerk confirmed that all the statutory notices regarding the conclusion of the audit had been placed on the noticeboard and webpage.

Discussion of current situation regarding Village Hall replacement

An update had been received from the Rosemarket Village Hall Committee on the situation with the project. The donated funds were still available for the project. However, the partner developer was no longer on board with the project. Members discussed various aspects of the matter.

It was acknowledged that this was not a matter in which R.C.C. could properly involve itself at present. Members agreed to adopt a ‘watching brief’ on the development of the project, and review later in the year.

C’Ilr Caroline Haley wanted to consider how R.C.C. could potentially assist with the project. The Clerk explained that this could not be done directly, but would need to be done via the Rosemarket Village Hall Committee, by individual Members choosing to become members of their committee. Matter to be tabled for further discussion as necessary in April, when it was hoped that C’Ilr Steve Davies would be present to provide an update on the current situation.

Discussion of arrangements for memorial to Barbara Summons’ contribution to Community affairs

Members were informed that the slab installation was in hand.

Members agreed that the form of words suggested by Barbara Summons’ family for any plaque placed on the bench should be respected.

Members were informed that Honeyborough Garden Centre was unable to supply the type of bench chosen, but a potential suitable alternative had been identified at Norman Industries. The Clerk was currently awaiting information from them by email. This to be circulated round to Members when available. Clerk to also enquire as to whether or not they could provide a metal plaque.

Discussion of insurance claim for wall damage adjacent to The Beacon

Insurance claim currently in hand with Zurich.

A tree inspection / report quotation had been obtained from Treeworks.

Clerk to seek alternative quote from Roscoe Tree Services.

Matter to be tabled for further discussion in April.

Discussion of situation with Community Works grant application for speed signs

Members had held a site meeting with the officer from P.C.C. The matter was now in hand, with the final placing of the signs on The Beacon and along West Street in hand. It was in hand for Members to speak with affected residents, to check that they were happy with the proposals. It was accepted that in the unlikely event of serious opposition to either chosen site, then others could be considered instead. Clerk to check with P.C.C. when the signs were expected to be installed.

Discussion of support for forthcoming Queen's Platinum Jubilee

C'Ilr Caroline Haley expressed the view that the importance of the event should be marked in some substantive way. She mentioned that some residents in Westaway Park had expressed a possible interest in organising a street party, and wondered if R.C.C. could support this if so. It was confirmed that it would be open to the Community Council to support such an initiative if they wished to do so. C'Ilr Caroline Haley undertook to speak to a few people around Westaway Park, to see what they would like to do, and try and get some clear idea of costing.

After some discussion, Members settled on (A) possible support for a street party, if residents were available and prepared to arrange such an event; and (B) the possible planting of a circle or line of trees in the Village.

Clerk to sound out Grandiflora on availability for supply and planting of seven good-sized trees, to be planted either on The Beacon, or on the land outside the Village Hall. C'Ilr Jill Gibson suggested asking them about possibly supplying two different colours of blossom. Clerk to also enquire about correct planting distances, to enable proper design of a suitable planting scheme.

Matter to be placed on agenda for further discussion in April.

Approval of revised financial and asset risk assessments (if completed)

Asset risk assessment still in hand with C'Ilr Steve Davies. Clerk to complete the financial risk assessment during March.

Matter to be tabled for further discussion in April.

Approval of revisions to Community Standing Orders to facilitate public representation in meetings

The Clerk had circulated round copies of the amended Standing Orders, to account for the need to facilitate representation in community council meetings. Members approved the changes as written (proposer C'Ilr David Hancock, seconder C'Ilr Caroline Haley).

Any other business

There was no Other Business this month.

Date of next meeting

Monday 4th April 2022, to be held online using the Zoom videoconferencing platform.

The meeting concluded at 8-40pm.