

## ROSEMARKET COMMUNITY COUNCIL

Minutes of the meeting held online on  
Monday 9<sup>th</sup> May 2022

**Present:** Cllrs David Hancock (Chairman), Caroline Haley (vice-Chairman), Jill Gibson, Steve Davies, Danny Young (County Councillor); Peter Horton (Clerk).

**Apologies :** C’lir Tamsin Turner.

NOTE – The meeting was held online via the Zoom video-conferencing platform.

### **Declarations of known interests**

None.

### **Approval of the minutes of the April 2022 monthly meeting**

The minutes were approved as an accurate record, and held by the Clerk for signature by the Chairman following the meeting (proposer C’lir Caroline Haley, seconder C’lir David Hancock).

### **Public Forum**

No members of the public were present.

### **Matters arising**

**Speed signage** – The scheme was now complete, with both signs fully functional.

**Bus shelter maintenance.** Arrangements for a commencement of work still awaited from Nathan Jones.

**Recycling area** – C’lir David Hancock reported that he had removed the growth from around the fence ready for painting. He had noticed some rot in the fence panels and posts, which may require remedial work within the next year or two. Members to review how bad it is when carrying out the painting work, with the situation to be reported to P.C.C. following that, if deemed necessary.

**Railway Bridge.** P.C.C. had ruled out the use of concave mirrors to aid visibility, as these were not recognised as a safe method to aid highway safety. Some feedback was provided on historic data on traffic collisions, which indicated very little issue in the past, but was not up to date. Matter to be reviewed when more up to date Police data had been received by P.C.C. and passed on to R.C.C.

### **Planning matters**

#### **Applications**

There were no applications for discussion this month.

#### **Consents issued**

**21/0996/PA** - Renovation and extension to cottage; Site Address: 41, Front Street, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JT.

**21/1222/PA** - Proposed Replacement Dwelling; Site Address: The Bungalow, 17, West Street, Rosemarket, Milford Haven, Pembrokeshire, SA73 1JH

### **Correspondence**

- 1) P.C.C. – Response re. highway signage at old railway bridge – dealt with in ‘Matters Arising’ above.
- 2) Playground Repairs Ltd. – Quarterly Playground Inspection report – noted.
- 3) P.C.C. – Approval of grant application for new bench – noted, and matter of the siting arrangements for the bench was left for future discussion.
- 4) Local resident – Request for memorial bench on Westaway Park – Members noted that, as the land was owned by P.C.C., and only leased by the Community Council, it would be

necessary to liaise with them over the correct procedure to be followed, unlike at The Beacon, which was owned by the Community Council. Clerk to liaise with P.C.C. accordingly. Also, Clerk to reply to the resident to explain the actions being taken.

- 5) Treeworks – Tree report – noted. The report did not highlight any actions necessary on safety grounds. Separately, C’lir Jill Gibson reported a tree that had fallen over the link footpath from The Beacon to the road opposite the old Village Hall. Clerk to report this to P.C.C. for action.
- 6) Internal auditor – Internal audit report for 2021/22 – dealt with in ‘Accounts’ below.
- 7) Norman Industries – confirmation of memorial bench quotation – noted.

### **Accounts**

#### **Payments**

Internal auditor (internal audit for 2021/22 accounts)	:	£ 60-00
P.C.C. (playground inspections for 2021/22 year)	:	£615-00
P.C.C. (lease for Westaway Park)	:	£ 7-50
Treeworks (Tree inspection report)	:	£357-00

The above payments were approved by Members (proposer C’lir David Hancock, seconder C’lir Caroline Haley).

#### **Income**

P.C.C. (1/3 of annual precept)	:	£4000-00
H.M.R.C. (V.A.T. repayment for 2021/22 year)	:	£ 251-07

#### **Internal audit**

Members had received the internal audit report, which listed no areas of concern for action. The report was accepted by Members (proposer C’lir David Hancock, seconder C’lir Jill Gibson).

#### **Annual Governance Statement**

Members completed the Annual Governance Statement for 2021/22, and approved the affirmative statements made (proposer C’lir Jill Gibson, seconder C’lir David Hancock). The document was retained by the Clerk for subsequent signature by the Chairman.

#### **Independent Remuneration Panel determinations**

Members resolved to retain the option to pay any or all of the optional determinations listed in the 2022 Independent Remuneration Panel report (proposer C’lir David Hancock, seconder C’lir Steve Davies).

#### **Member allowances for 2022/23**

Member allowances to be brought to the June meeting for payment to all Members unless waived in advance.

### **Discussion of current situation regarding Village Hall replacement**

C’lir Steve Davies provided an update to Members on the current situation. There had been no progress since the previous update provided. The Hall Committee had received no responses to its Facebook advertisement seeking new members, though there was one possible additional Member currently considering joining the committee. There were big decisions to be made concerning siting and design of the new hall. Efforts had been made to consult with the local Community, but with little substantive response received. C’lir Davies explained that the main decision being considered at present was whether to stick with the plan to relocate the hall to Westaway Park, or redevelop the site of the old hall instead. C’lir Davies undertook to provide further updates to Members following future meetings of the Hall Committee.

### **Discussion of arrangements for memorial to Barbara Summons' contribution to Community affairs**

Members were informed that the bench and plaque were expected to be ready within the next few days. Clerk to make arrangements for the bench to be delivered to C'lr Danny Young's house, for storage until installed. Clerk to contact Nathan Jones to ask for these arrangements to be put in hand as soon as possible.

### **Discussion of support for forthcoming Queen's Platinum Jubilee**

Members noted that no large-scale community events requiring financial input from the Community Council were being planned within the Village. Members confirmed their previous decision to mark the Queen's Platinum Jubilee with the planting of seven ornamental Cherry trees on the triangle of land opposite the old Village Hall, with an accompanying plaque to make reference to the Jubilee. C'lr Caroline Haley and Tamsin Turner had carried out a survey of the site, and identified a suitable planting layout for the trees. Members agreed that planting should occur within the Platinum year. However, due to time of year, planting to be deferred until the Autumn. Clerk to make initial enquiries with Norman Industries regarding provision of a suitable plaque and mounting post.

### **Approval of 2021/22 annual report**

C'lr Caroline Haley requested a minor amendment to clarify that the listed Members were those who were actually in post during the 2021/22 year. Subject to this amendment, the report was approved by Members (proposer C'lr David Hancock, seconder C'lr Steve Davies). Clerk to arrange to publish the report on the Community webpage, and circulate to all Members.

### **Discussion of possible measures to mitigate poor visibility at Old Railway Bridge, Honeyborough Road**

Dealt with in 'Matters Arising' above.

### **Discussion of co-option onto Council**

One application for co-option had been received, from Mrs. Jackie Prest. In absence of further applications within the 14-day advertisement period, Members resolved to co-opt Mrs Prest (proposer C'lr Jill Gibson, seconder C'lr Caroline Haley). In the event that further applications should be received within the timescale, a final decision on co-option to be made in the June meeting.

### **Discussion of provision for older children on The Beacon**

Members discussed the recent ad hoc ramps, etc., that had been placed on The Beacon, and that had needed to be removed. They felt it important to record that they were sympathetic to the desire of the younger residents to have suitable recreational facilities within the Community. However, as landowners, they would be legally liable for any accidents that occurred, if they had allowed the makeshift ramps to remain. Advice had been received from the Community Council insurers and Playground Inspectors advising that such installations could not be left in situ. In addition, some complaints had been received from local residents concerned about the safety aspects of the ramps, and removal of rubber matting. All of these elements made it necessary for the Community Council to take action on safety grounds.

Members then moved on to consider what could potentially be done to provide suitable facilities for local younger residents. In doing so, Members were aware of the limited financial resources of the Community Council, and the constraints imposed by this. Any installations provided would probably be dependent on external grant funding, and take considerable planning.

C'lr Danny Young undertook to speak to officers in the Youth Service in County Hall, to try and

explore possibilities, and ways of canvassing the views of the younger residents of the Village. Regarding the ramps that had been removed, it was noted that the materials from these were available for collection via the Clerk.

C’llr David Hancock suggested the possibility of a new noticeboard for The Beacon, to enable posting of suitable notices regarding use of The Beacon and the play equipment, etc., and undertook to explore options for this.

C’llr Jill Gibson asked if something more suitable for older children could be considered when the multi-play unit was replaced.

Regarding the redundant areas of rubber matting, Members recognised that these needed to be removed. It was felt that ‘spreading the word’ that the rubber tiles were available for free to anyone willing to come and remove them might be a good way forward. Clerk to contact Nathan Jones to ask if he would be interested in quoting for turfing of the areas where the redundant rubber matting was currently in situ, once it had been removed.

Agenda item to be tabled for June 2022 to discuss the matter further.

### **Any other business**

**C’llr John O’Boyle.** Members wished to minute their appreciation for the valuable contribution to the activities of the Community Council made by John O’Boyle during his time as a Member of the Council.

**Flower border on highway verge outside Church.** C’llr Danny Young enquired about the ownership / responsibility for the bed, which had been recently planted up. Members were unsure, and C’llr Jill Gibson undertook to make enquiries.

The meeting concluded at 8-50pm.