

ROSEMARKET COMMUNITY COUNCIL

Minutes of the October 2022 monthly meeting held online on
Monday 3rd October 2022

Present: Cllrs Caroline Haley (Chairman), Jackie Prest, Tamsin Turner, Danny Young; Peter Horton (Clerk).

Apologies : C’llr Jill Gibson.

NOTE – The meeting was held online via the Zoom video-conferencing platform. The meeting was chaired by C’llr Caroline Haley.

Declarations of known interest

None.

Approval of the minutes of the September 2022 monthly meeting

The minutes were approved as an accurate record, and held by the Clerk for signature by the Chairman following the meeting (proposer C’llr Jackie Prest, seconder C’llr Caroline Haley).

Opportunity for public representation on tabled agenda items

There were no members of the public present.

Matters arising

Footpath registration application alongside old railway bridge. Members were informed that no information had been received as yet in response to requests for an update on progress.

Planning matters

Applications received

22/0429/PA - 2 Storey extension to east elevation; 3, Ellesmere Avenue, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JU – No comments.

Correspondence

- 1) Local resident – concerns over dog-fouling in Village – dealt with in agenda item below.
- 2) Stuart Gray – Application to join Council – dealt with in agenda item below.
- 3) Grandiflora – Revised quotation for tree-planting – dealt with in agenda item below.
- 4) Steve Davies – Message of resignation from Community Council – dealt with in agenda item below.
- 5) Rosemarket Village Hall Committee – Update on situation with new Village Hall project – dealt with in agenda item below.

Accounts

Payments

Clerk (reimbursement for purchase of condolence book and photograph of Queen): £65-17

This payment was approved by Members (proposer C’llr Caroline Haley, seconder C’llr Tamsin Turner).

Quarterly budget review

This had been circulated to Members to cover July – September. Members noted the report.

Bank signatories.

Members voted to remove as signatories the two members who had recently left, and replace with C’llrs Caroline Haley and Jackie Prest (proposer C’llr Jackie Prest, seconder C’llr Tamsin Turner). Clerk to deal with paperwork / bank accordingly.

Discussion of altering Standing Orders to raise threshold beyond which more than one quotation is needed for proposed works

Members voted to alter the Standing Orders to allow single quotations for expenditure up to £2000, two quotations for expenditure above £2000 but not exceeding £4000, and three quotations for expenditure in excess of £4000 (proposer C’Ilr Caroline Haley, seconder C’Ilr Jackie Prest). Clerk to arrange admin. for this.

Discussion of where to archive condolence book for Queen Elizabeth II

Members agreed for the book to be kept in St Ismaels Church along with other church-related records, and for a scanned copy of the book to be sent to the Pembrokeshire Archives (proposer C’Ilr Tamsin Turner, seconder C’Ilr Jackie Prest). C’Ilr Caroline Haley agreed to co-ordinate arrangements with the St Ismaels Church Committee accordingly. It was noted that there had been 39 entries made in the book, some from individuals, others from couples or families, and mostly from residents of Rosemarket.

C’Ilr Jackie Prest referred to a previous occasion when there had been a condolence book placed in the church, possibly for the late Queen Mother. C’Ilr Caroline Haley undertook to seek information on where this book had been stored.

Discussion of arrangements to update Community Council Chain of Office

Clerk to make arrangements to get the engraving of bars on the chain of office updated.

Discussion of concerns over increase in dog-fouling around Community

Concerns had been expressed in the community recently over an upsurge in occurrence of uncollected dog-fouling, including receipt of a message of concern from a local resident. Subsequently, C’Ilr Caroline Haley had spoken at length to the Streetcare Manager in P.C.C. about the problem. He had stressed the importance of reporting incidents of uncollected dog-fouling to them, so that the extent of the problem would be known to them, and assist them in prioritising locations and other actions to address the matter. In the light of the message received, and the advice received from P.C.C., a community notice had been prepared and circulated around the Village, encouraging people to report incidents of uncollected dog-fouling to P.C.C., and providing the information on how this could be done.

Signage around the Village was felt to be adequate, and renewed use of coloured spray was left in abeyance. C’Ilr Jackie Prest commented that there appeared to have been a reduction in incidences of uncollected dog-fouling since the leaflet had been distributed, which was a welcome development if sustained.

C’Ilr Caroline Haley informed Members that she had also discussed the matter with the ‘Keep Wales Tidy’ organisation, which was currently piloting a campaign in Milford Haven to assess the extent of uncollected dog-fouling in certain locations, seeking to develop strategies to address the problem. C’Ilr Caroline Haley had requested to be kept informed of the outcome of the pilot and its potential roll-out to other communities in Pembrokeshire as something that Rosemarket could potentially get involved in.

Discussion of arrangements for commemorative tree planting, including plaque to accompany tree-planting proposed for Queen’s Platinum Jubilee

Members noted that as the Queen had passed away since the project commenced, this had influenced the approach towards the way in which the scheme should be carried out.

After discussion of the various options, Members approved the purchase of a single 12ft high tree to commemorate the Platinum Jubilee year and life of HM Queen Elizabeth II, and to be sited on the triangle of land adjacent to the Village Hall. The tree to be a Sorbus Cardinal Royal variety of Rowan Tree. A quotation from Grandiflora of £150 for supply of the tree was accepted, with

planting costs, stakes, etc., to be additional to this cost. The tree was expected to be available for planting around mid-late November. In addition, Members approved the purchase of an engraved granite memorial plaque to be placed alongside the tree, this to be supplied by EP Monumental Masons at a quoted cost of £850. All the above approved by Members formally (proposer C’lir Jackie Prest, seconder C’lir Tamsin Turner). Exact locations for tree and plaque to be agreed on site. Clerk to formally place order with Grandiflora, and to obtain confirmation of planting costs. A suitable durable tag to be requested to be affixed to the tree to inform people of the species and variety of tree.

C’lirs Caroline Haley and Jackie Prest to conclude negotiations regarding the plaque, to include final arrangements for the surface finish, and wording. The wording was agreed by Members to be ‘To commemorate the life of our late sovereign Queen Elizabeth II in her Platinum Jubilee year 2022’. ‘Rosemarket Community Council’ to be written underneath.

Discussion of initiative to accommodate requests by local residents for memorial bench installations

After extensive discussion into the practicalities, insurance and liability considerations, Members concluded that adopting a scheme for memorial benches on Community Council-owned land would be unfeasible at this time. Clerk to respond to the enquirer to explain this.

Discussion of initiatives at The Beacon, including facilities for older children, and outdoor gym equipment.

Members were informed that the Youth Advocate role had been instigated. C’lir Caroline Haley had met with a local young person and her parents to discuss this. The young person had expressed a willingness to take on this role. It had been explained that the role was informal and not attached to any specific responsibilities or duties. An initial meeting had provided some interesting and helpful insights, especially around facilities at The Beacon. A number of ideas had been discussed, flowing from conversations the Youth Advocate had held with local youngsters of varying ages. Members agreed that further investigation was needed and that this should incorporate looking at The Beacon as a whole so that the impact of individual additions could be fully considered and take account of the whole of the Rosemarket community who utilise and enjoy The Beacon. An initial action to map out The Beacon and overlay individual ideas so that they can be fully investigated was agreed. C’lir Tamsin Turner undertook to assist with mapping out the area on paper. Clerk to provide a pdf plan of the Upper Beacon for this purpose.

In the meantime, Members agreed to prioritise issues highlighted with the goalposts at the Upper Beacon. These being their unalignment, lack of nets, possibly incorporating rugby posts into the area, and white-lining the pitch. Members agreed to investigate and cost these and C’lir Caroline Haley undertook to carry out necessary investigations. Matter to be placed on November agenda for further discussion, with agenda item being tabled as ‘Discussion of initiatives at The Beacon’.

Discussion of renewal of Biodiversity Enhancement report

Members approved the Biodiversity Enhancement report for 2022 as drafted (proposer C’lir Caroline Haley, seconder C’lir Tamsin Turner).

Discussion of adoption of Community Council Training Policy

Members approved the Training Plan as drafted (proposer C’lir Tamsin Turner, seconder C’lir Jackie Prest). C’lir Caroline Haley undertook to draft the Members’ Handbook referenced in the training plan, with Clerk assisting as necessary.

Discussion of maintenance regime for community well, Barn Lane

C’Ilr Caroline Haley informed Members that Rosemarket Local History Society (RLHS) is currently engaged in a project of researching and documenting the ancient wells around Rosemarket. This project would include an assessment of what maintenance was needed to care for wells still in existence. C’Ilr Caroline Haley stated that RLHS committee members had volunteered to take on the task of maintaining and tidying the wells up as necessary, welcoming anyone who would like to get involved in the project.

Update on situation with new Village Hall project

An update of the new Village Hall project had been received from the Rosemarket Village Hall Committee on 30th September, which read as follows :

“The project to build a new Village Hall at Westaway Park is still active and in progress.

- The committee has employed the services of Hayston Developments & Planning Ltd to assist with the sale of the current Village Hall site which will provide additional funds for the new build.*
- Once the sale of the current Village Hall is complete the committee will assess the total funds available (legacy & sale) and review the scope of the new hall.*
- The committee now has 2 additional members bringing the total number of members to 8.*
- The committee has updated Pembrokeshire County Council on the current status of the project and that the intention is still to enter into a Community Asset Transfer agreement with the authority for the Westaway Park site.*
- The committee intends to submit planning application for the existing site, also building regulations for the new hall in the coming months.”*

Discussion of arrangements to resume some in-person meetings

Rosemarket Village Hall Committee had confirmed that Wi-Fi will not be installed in the current hall given its potentially limited lifespan. As such, Members turned their attention to other possible measures, the most likely solution being tethering to a mobile phone. Clerk to meet with C’Ilr Caroline Haley in the Village Hall to look at this option and see if it could be made to work.

Discussion of community Council vacancies

In response to the recently-advertised vacancy, a single application had been received, from Mr Stuart Gray. Members voted to co-opt Mr Gray onto the Council (proposer C’Ilr Caroline Haley, seconder C’Ilr Tamsin Turner). Clerk to inform Mr Gray accordingly and arrange to complete the necessary administration.

In connection with the recent resignation of C’Ilr Steve Davies, Members expressed sincere thanks for his many years of service to the Community Council and placed on record their gratitude for this. The vacancy arising as a result of this to be advertised in accordance with statutory requirements. Clerk to make the arrangements accordingly.

Any other business

Green litter bags. Clerk to obtain fresh supplies from P.C.C.

The meeting concluded at 8-50pm.

Next scheduled meeting to be held on Monday 7th November 2022.