

ROSEMARKET COMMUNITY COUNCIL

Minutes of the October 2022 monthly meeting held online using the Zoom platform, on
Monday 7th November 2022

Present: Cllrs Caroline Haley (Chairman), Jill Gibson, Stu Gray, Jackie Prest; Peter Horton (Clerk).
Apologies : C’llrs Tamsin Turner, Danny Young.

The Chairman welcomed the incoming new Member Stu Gray to his first meeting.

Declarations of known interest

None.

Approval of the minutes of the October 2022 monthly meeting

The minutes were approved as an accurate record, and held by the Clerk for signature by the Chairman following the meeting (proposer C’llr Jackie Prest, seconder C’llr Caroline Haley).

Opportunity for public representation on tabled agenda items

There were no members of the public present.

Matters arising

Footpath registration application. An update had been received from the P.C.C. Public Rights of Way Department, to say that they hoped to expedite the application process as soon as possible, despite having a considerable backlog of applications.

Book of Condolence. Consultations had taken place with the Church. On balance, it was felt that the Book of Condolence would be best stored in a temperature-controlled environment, which Pembrokeshire Archives could satisfy. As a result, arrangements had been made by C’llr Caroline Haley to deposit it at the Pembrokeshire Archives.

Community Council Chain of Office. Members were informed that the updating of the chain of office had been completed. The informal protocol governing when and where to use it was discussed. It was explained that the chain was for use by the Chairman when attending civic functions / Church and Community events, etc., on behalf of the Community Council. Arrangements to be made for the Clerk to pass the chain of office to the Chairman for this purpose.

PCC green litter bags / litter-picking equipment. Members were informed that a new supply of green litter bags and litter-picking equipment had been delivered by P.C.C. to C’llr Caroline Haley for storage. These are available for anyone to carry out litter picking locally. It was explained that full bags should not be left at the recycling area, but rather by one of the public litter bins in the Village for collection by P.C.C.

Community Council files in Village Hall. Members were informed that the Clerk had sorted through the files from the Village Hall, retaining those needed by / of use to the Community Council. The remaining files (some dating back several decades) had been passed to C’llr Caroline Haley for sorting through in case any could be of interest to the local history group and to make arrangements for deposit of suitable material with Pembrokeshire Archives.

Planning matters

Applications received

22/0601/PA - Removal of condition 3 (Occupancy) of ref. 73/703 (Erection of a bungalow and garage on site); Site Address: Westbury House, JOHNSTON, Haverfordwest, Pembrokeshire, SA62 3HG – No objections, after discussion on the application.

Consents granted

22/0429/PA - 2 Storey extension to east elevation; Site Address: 3, Ellesmere Avenue, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JU

Correspondence

- 1) Grandiflora – Confirmation of costings for planting, staking, etc., for commemorative tree – dealt with in agenda item below.
- 2) Local resident – Request for ‘Drive Carefully’ signage – The main area of concern had been identified as the corner outside The Huntsman, on the junction between Front Street and Middle Street. Members discussed the matter at length, considering several potential measures whilst recognising that there was little they could pro-actively do to deal with a highway-related issue. Clerk to contact P.C.C. to seek advice and suggestions on possible measures to address the matter, and also to seek feedback data from the two vehicle-activated signs in the Village (one of which being in the vicinity of the junction highlighted). Agenda item to be tabled for December to discuss feedback from P.C.C.
- 3) P.C.C. – Confirmation of situation with progress on registration application for footpath by old railway bridge – dealt with in ‘Matters Arising’ above.
- 4) Tour of Pembrokeshire – Invitation to Members to assist with volunteering in running the event – noted. Members felt that if the race was planned to go through the Village, this might be something to get involved with, but as this was not the case, did not feel this was a priority for the community.
- 5) Playground Repairs Ltd. – Quotation for various options to deal with goalposts on The Beacon / white-lining of the pitch – dealt with in agenda item below.

Accounts

Payments

C’lfr Jackie Prest (reimbursement for purchase of tree markers)	:	£ 4-57
P.C.C. (Westaway Park lease payment)	:	£ 7-50
W.H. Darby Ltd (bar supply and engraving for chain of office)	:	£ 59-42
RBL (Remembrance Day wreath)	:	£ 25-00

The above payments were approved by Members (proposer C’lfr Caroline Haley, seconder C’lfr Jill Gibson).

Discussion of arrangements for commemorative tree planting, including plaque to accompany tree-planting proposed for Queen’s Platinum Jubilee

Members were informed that the Rowan tree had been ordered. A subsequent additional quotation for planting and staking of the tree had also been received from Grandiflora, which was accepted by Members (proposer C’lfr Jackie Prest, seconder C’lfr Stu Gray). Clerk to notify Grandiflora accordingly, and request that the tree be planted as soon as possible.

It was confirmed that tags for tree identification had been sourced by C’lfr Jackie Prest, and that the granite commemorative plaque to accompany the tree had also been placed on order, for delivery in the New Year.

Agenda item for December to be tabled to discuss possible registration application for the triangle of land opposite the old Village Hall.

Discussion of initiatives at The Beacon

Members were informed that work was continuing to remove the existing redundant matting on The Beacon, and reinstate the area. This was to include provision of a slab for the ‘Happy to Chat’ bench, and affixing of the bench.

The Clerk had been informed that the new playground sign was due to be delivered during that week.

Quotations had been obtained for possible options regarding rejuvenating football pitch / goalposts. After lengthy discussion, Members decided to accept the quotation for relocating one of the existing goalposts so it was properly aligned with the other one, paint the goalposts, and provide nets for them (proposer C’lr Caroline Haley, seconder C’lr Jill Gibson). It was decided not to proceed at this time with either white-lining a pitch onto the grass, lengthening the pitch, or replacing the existing goalposts. It was noted that the existing pitch length of 40m was standard for six-a-side football, and Members wished to retain the informal feel of the Village Green area.

C’lr Caroline Haley to liaise with Playground Repairs Ltd to confirm which of the two posts could be moved, by how much, and when the works could be carried out, reporting back to members accordingly. C’lr Caroline Haley to also update the Youth Advocate.

C’lr Stu Gray raised the possibility of having a basketball hoop installed. Members were positively inclined towards this idea. C’lr Caroline Haley advised that she and C’lr Tamsin Turner have been working on ‘mapping’ of the area following the discussion at last month’s meeting and will try to get it completed in time for the December meeting, to inform further discussion. Matter to be placed on December meeting agenda.

Discussion of possible projects for a Community Works grant application

The Clerk had sought clarification on what types of scheme could be included in any grant application, and a response was awaited. Agenda item to be tabled for discussion in December, by which time it was hoped that more information would be available on this. In the meantime, some potential schemes for consideration were suggested by C’lr Caroline Haley, including (1) improvement of access(es) to The Beacon, and (2) improvements to bus stops, including possible installation of seating. C’lr Stu Gray raised the possibility of installing a new bus shelter at the top end of the Village near the Village Hall, for use by schoolchildren waiting for the bus.

Clerk to make enquiries with P.C.C. about the appropriate way to pursue these matters, citing safety issues as the primary reason for wishing to look into a new bus shelter in this location. Clerk to also look into the extent of highway land ownership in the vicinity of the Village Hall frontage.

Agenda item to be tabled for December to discuss these matters further.

Discussion of situation regarding open vacancy on Community Council

The Clerk confirmed that no election had been called, and therefore Members could proceed to seek a candidate for co-option. Clerk to place co-option notice on webpage & noticeboards. Agenda item to be tabled for December to consider any applications.

Any other business

Members’ handbook. To be placed on December meeting agenda for discussion.

In-person meetings. While recognising the benefits of in-person meetings, Members noted the season, and the infrequency of members of the public wishing to attend meetings. Costs involved in heating and lighting the hall during the dark, cold winter months were also taken into account. It was therefore decided to keep the meetings online over the winter period, with the matter being re-evaluated in the spring.

The meeting concluded at 8-50pm.

Next scheduled meeting to be held on Monday 5th December 2022.