

ROSEMARKET COMMUNITY COUNCIL

Minutes of December 2022 monthly meeting held online, on Monday 5th December 2022

Present: Cllrs Caroline Haley (Chairman), Tamsin Turner, Jill Gibson, Stu Gray, Jackie Prest, Danny Young (County Councillor); Peter Horton (Clerk).

Apologies : None.

Declarations of known interest

None.

Approval of the minutes of the November 2022 monthly meeting

The minutes were approved as an accurate record and held by the Clerk for signature by the Chairman following the meeting (proposer C'lr Jill Gibson, seconder C'lr Stu Gray).

Opportunity for public representation on tabled agenda items

There were no members of the public present.

Matters arising

Community Christmas tree. A substantially-sized Christmas tree had kindly been offered to the Community Council by a local resident. Following discussion over possible locations and the related logistics and permissions required, it was agreed that outside The Huntsman pub would be good. Having made arrangements with the proprietor of The Huntsman, the tree had now been removed from its original location, transported and sited by Danny Young and his two sons. Members offered their thanks to C'lr Young for this. It was also noted that the proprietor of The Huntsman had supplied and fitted lights to it, and was kindly offering to cover all electricity costs.

Commemorative tree. It was noted that the Rowan tree purchased to commemorate the Jubilee year of the late Queen Elizabeth II had now been planted on the triangle of land at the top of Front Street, opposite the Village Hall, and a durable identification label attached to it. Members had been advised that the tree would need regular watering once the new shoots start to emerge in the spring. The granite plaque to accompany the tree was on order, and due to be delivered early in the New Year. (Clerk to seek an update to the anticipated delivery timetable prior to the January meeting).

Planning matters

Planning application consultations received

22/0659/PA - Outline application for the erection of a single detached dwelling following demolition of existing village hall and toilet block (all matters reserved); site Address: Rosemarket Village Hall, Middle Street, ROSEMARKET, Milford Haven, Pembrokeshire, SA73 1JP – Members discussed the plans in some detail, including the possibility of the proposed development preventing a bus shelter from being sited in front of the existing Village Hall. However, they were agreed that any new bus shelter in this area would be unlikely to go there specifically. No comments to be submitted regarding the application.

Planning refusals notified

19/1263/PA - Change of Use to D2 from Agricultural in Part Year Use - May to December – site adjoining the Haybarn, Woodhouse Barn, Rosemarket, Pembrokeshire, SA73 1LH – noted.

Correspondence

- 01) P.C.C. – Holding response re. highway matters of concern – noted.
- 02) Playground Repairs Ltd. – quotation for installation of playground sign at The Beacon – dealt with in agenda item below.

- 03) P.C.C. – Map confirming extent of Highway ownership fronting the Village Hall – noted.
- 04) P.C.C. – Holding response re. enquiry about bus shelter provision – noted.
- 05) Local resident – Offer of Christmas tree for community use – dealt with above.

Accounts

Payments

Grandiflora (supply and planting of commemorative tree)	:	£ 230-00
O.V.W. (training fee)	:	£ 17-50
Playground Repairs Ltd. (work at The Beacon)	:	£3229-75
Clerk (salary and fixed expenses, October to December 2022)	:	As per contract
H.M.R.C. (PAYE tax for Clerk’s salary)	:	As per contract
Clerk (incidental expenses for June – November 2022)	:	£ 125-15

The above payments were approved by Members (proposer C’llr Caroline Haley, seconder C’llr Tamsin Turner).

Discussion of traffic speeding concerns, as follow up to concerns raised by local resident

The Clerk reported that nothing substantive had been heard back from P.C.C., and that no driver feedback data had yet been received. Members thought it unlikely that any measures beyond those already in place were likely to be helpful, but decided to await advice from P.C.C. before doing anything further. Members were reminded of the forthcoming reduction in speed limit to 20mph, which was expected to be applied throughout the village.

Clerk to chase up with P.C.C. the requested advice / data, and try to get a response prior to the January meeting. Matter to be scheduled as an agenda item for January.

Discussion of possible registration application for triangle of land opposite the Village Hall

Members resolved to pursue an application to register the land (proposer C’llr Caroline Haley, seconder C’llr Jackie Prest). Clerk to process the application. Members recognised that there would be a fee to pay. Clerk to let Members know how much this would be once known.

Discussion of initiatives at The Beacon (for general update, to confirm plan regarding goalposts, and discuss / approve quotation for installation of playground signage)

Goalposts. It had originally been planned to move one of the goalposts, to bring them exactly into line with each other. However, an assessment had been made that the work involved in moving them, and potential complications, would outweigh the benefits. Members approved a decision to simply paint and supply nets to both goalposts (proposer C’llr Jackie Prest, seconder C’llr Jill Gibson). Clerk to make necessary arrangements with Playground Repairs Ltd. to carry this out on the basis of the quotation supplied. It was hoped that this work could be completed in December. Clerk to advise Members of the date when work was expected to be completed.

Playground sign. Members were agreed that the recently purchased sign needed to be properly installed. A suitable location had been identified, and a quotation received from Playground Repairs Ltd. in the sum of £300-95, this to include supply of suitable metal posts and fixings. This was accepted by Members (proposer C’llr Caroline Haley, seconder C’llr Tamsin Turner). Clerk to make arrangements accordingly.

Upper Beacon play area plan. Thanks were offered to C’llr Tamsin Turner, who had prepared a sketch plan of the Upper Beacon area. This would be useful to Members in considering longer term proposals. One idea under consideration was a roundabout, possibly an ‘accessible’ one. This was currently in hand with C’llr Jackie Prest to obtain quotations. It was thought possible that grant assistance might be available for such a scheme. Clerk to investigate grant streams, possibly National Lottery and Enhancing Pembrokeshire grant schemes.

Basketball hoop. Members thought a basketball hoop might be a possibility, depending on

identifying a suitable location, and regulations governing such installations. C'lr Caroline Haley to contact Playground Repairs Ltd., to invite them to submit a quotation for a roundabout, for comparison, and also to seek information / suggestions on a possible basketball hoop installation.

Discussion of Members' Handbook

A Members' handbook document had been prepared and circulated for review prior to the meeting by C'lr Caroline Haley as part of the Training Plan. This was designed as an internal document for use by Members, as a reference tool. It contained general information and guidance that would be especially useful for new Members. The document was designed so as not to require very regular updating, but would need to be reviewed periodically.

Members adopted the Members' Handbook as version 1 (proposer C'lr Stu Gray, seconder C'lr Tamsin Turner). Clerk to circulate finalised version to all Members.

Discussion of possible memorial bench scheme, following request by local resident

A set of guidelines for a potential memorial bench scheme on R.C.C.-owned land had been prepared for consultation by the Chairman and Clerk. This was discussed in some detail. Members were generally in favour of having a scheme on the basis of the guidelines put forward.

Members were in agreement to draft a scheme for further discussion. Agenda item to be tabled for January to progress as possible. Clerk to prepare a draft scheme, and circulate for consideration by Members prior to the January meeting. Clerk to contact the person who had expressed an interest in such a scheme, to advise them of the actions being undertaken.

Discussion of possible projects for a Community Works grant application

The Clerk informed Members that he had been informally advised that the grant window would be opening sometime early in the New Year.

Members decided in principle to consider an application for a footpath to the noticeboard in Middle Street when the grant window opened, as well as, possibly, a third speed-activated sign for the Sardis Road at the entrance to the Village.

As a related issue, Members noted that the Middle Street noticeboard was loose. Agenda item to be tabled for January to discuss this.

Update regarding open vacancy on Community Council

No applications had been received since the last meeting. Matter to be kept on the agenda for the time being.

Any other business

Community newsletter. A newsletter of community matters had been prepared by C'llrs Caroline Haley and Tamsin Turner. Once completed and reviewed by all, the Clerk kindly offered to undertake the printing.

January 2023 monthly meeting. To be held on Tuesday 3rd January, to avoid a clash with the New Year's Day bank holiday.

The meeting concluded at 8-50pm.

Next scheduled meeting to be held on Tuesday 3rd January.